



Platte County

HOME OF THE PIRATES

Tradition. Pride. Vision.

Driver Trainer/Safety Coordinator/Sub Driver

FLSA Status:
Non-Exempt

Qualifications:
High school diploma or equivalent. Valid Missouri Commercial Driver's License with air brake, school bus (S), and passenger (P) endorsements as prescribed by state law. Must be certified as a Missouri School Bus Driver Instructor.

Experience:
Experience and knowledge of the Platte County School District preferred. Possession of the knowledge, skills, abilities, and physical attributes necessary to perform the essential functions of the position. Desire to continue career improvement by enhancing skills and job performance.

Clearances:
Criminal Justice
Fingerprint/Background
Clearance

Transportation Salary Schedule:
Trainer/Safety Coordinator

Reports to

Director of Transportation

Terms of Employment

177 day employee, salary and work year to be established by the Board of Education. Benefits according to Board policies.

Purpose Statement

Responsible for training all transportation employees in skills and safe practices to assure the safe and efficient transportation of the students and other school bus passengers. Works with bus drivers, bus aides, students and school staffs to convey and teach students about school bus safety. Works with drivers and aides to address and correct deficiencies and unsafe, or non-compliant, performance practices. Due to bus driver training aspect of the job, working during the summer break could be required (at hourly rate).

Essential Job Functions

- Provides training and certification to all new bus drivers (with current license with P&S endorsements) and bus aides in Transportation Department and District policies and practices and related state and federal laws.
- Provides training to all new unlicensed bus drivers to ensure their ability to attain a Class B Commercial Driver's License with appropriate equipment endorsements (passenger and air brake) and a Missouri School Bus Driver (S) endorsement.
- Conducts performance evaluations on each bus driver and bus aide, through observations or check rides and video review, to assess adequacy of training or identify additional training needs.
- Assist with conducting defensive driving classes for all bus drivers as required.
- Conduct specific training for bus drivers and bus aides of special needs student including, but not limited to proper wheelchair securement, handling, and lift procedures.

- Ability to work to implement the vision and mission of the district.

Other Job Functions

- Must demonstrate professionalism and appropriate judgement in behavior, speech, dress, and appropriate professional manner for the work setting.
- Must demonstrate effective human relations and communication skills in dealing with district employees, parents, students, and the general public.
- Adheres to and demonstrates good safety practices.
- Ability to understand and adhere to all District rules, regulations, and policies.
- All other duties as required or assigned.

Physical Demands

The employee must be able to sit for long periods of time. Occasionally walk and stand. Frequently bend and twist the torso and neck. Frequently use repetitive arm, wrist and hand movements. Occasionally lift up to 75 pounds. Use close, distance, and peripheral vision as well as depth perception.

Conditions and Environment

The individual who holds this position must be willing to work in temperatures below 32 degrees and above 100 degrees Fahrenheit. Occasionally work in rain, sleet and ice and drive on slippery conditions. Will often work in an area with a high noise level including engine noise and the sound of many children speaking, a raised voice may be necessary.